1. **Call to order:** Chair; call to order 5:35p.m

**Attendance:** Trina Canavan (Principal), Erica Gee (Vice Principal & Ex-Officio Member), Meaghan Woodhead (parent), Carmit Gonen (parent), Regrets: Odutope McAuley-Okoro (parent), James Langille (Staff), and Philip Jackson (staff).

1. **Approval of agenda:**
   * + - * Erica Gee (Vice Principal)
2. **Approval of previous meeting’s summary:**
   * + - * Meaghan Woodhouse
3. **Business arising from the meeting’s summary:** 
   * + - * N/A
4. **School Student Success Plan (standing item)**   
   * + - * Whole staff at CPJH going through Equity Training. Students conducted the survey in Language Arts class.
         * Teachers were able to take the time with it and explain what the questions mean. Students have to understand why they are doing it.
         * The staff are using the student success survey in order to build our literacy, math and well being goals.
5. **New Business**
6. **SAC Funding**
   * + - * Funding, typically, has provided as a means to support the HRCE SSP.
         * SAC Funding. Every school gets the same amount and then an extra dollar for every student.
         * Staff input on allocating SAC funds will be brought forth during email correspondence.

There is a need for more outdoor equipment and board games for

the classrooms for during lunch hour.

-Some of the SAC funds were approved to be spent on outdoor equipment and board games for the classrooms.

-Carmit will donate Math UNO games to our school for each homeroom.

**b. Election of Students** -Student member of our SAC will be elected by the student body. Students will have the opportunity to apply and go through the voting process.

**C. School Social Activities**

* + - * 1. Staff at CPJH provide a grab and go breakfast. We are working on getting parent volunteers for a hot breakfast.
        2. Additional extracurricular activities will be provided over the lunch hour throughout the year. (As the year progresses)
        3. School dances may be explored throughout the 2023-2024 school year and staff supervision will be discussed.
        4. CPJH leadership also working with students, staff, and administration to bring fun activities to the school.

1. **Principal’s Report**
   * + - 1. Trina read the principal’s report. Great activities happening around the school. All staff has been Equity Trained by Otis Daye.
         2. Appreciation was expressed to those who have volunteered to be on our SAC.
         3. Great things have been seen around the school with our new configuration from 7-9 to 6-8.
2. **Literacy Coach**
   * + - 1. Two Grade 8 ELA teachers will receive support from a literacy coach.

1. **Next Meeting Date**

November 14th, 2023,

1. **Adjournment 6:45 pm**